



## CLEAR CONSCIENCE CHECKLIST

What are the 25 personal and business tasks that would complete your week and prepare you for the upcoming week?

Write down the 25 items that you would need to do each week in order to feel totally organized, well maintained, completely done with the week gone by, and ready for the upcoming week. Include personal care items, business “taskettes”, housecleaning chores, and so on. As you complete each item, fill in one of the circles preceding it. (Thus, the form is good for one month.)

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